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**Farm Liaison Officers**  
Agricultural Research

04 December 2024

Dear Applicant,

**Ref: Farm Liaison Officer – Information and Application Pack**

Thank you for your interest in the position of Farm Liaison Officer at AgriSearch.  
The information pack includes the following documents which you should refer to when completing your application:

- Job description
- Person specification
- Application form.

Completed forms should be submitted by **5pm on Monday 6<sup>th</sup> January 2025.**

Interviews will be held on 15<sup>th</sup> to 17<sup>th</sup> of January in the Greater Belfast area.

May I take this opportunity to thank you for your interest in this role at AgriSearch. We look forward to receiving your application.

Yours faithfully,

Sean Kane  
Operations Manager

## **Farm Liaison Officer – Job Description**

### **The Company**

The Northern Ireland Agricultural Research and Development Council (T/A AgriSearch), is a charitable organisation whose vision is to drive profitability and sustainability in ruminant livestock farming through science, research and innovation. This is done by applying our knowledge, network and capabilities and working in partnership with others to turn scientific possibilities into sound farm practice.

### **Purpose of Role:**

We are looking for a highly motivated and ambitious candidate to join our team as a Farm Liaison Officer, bringing energy and enthusiasm to our on-farm research programme.

As a Farm Liaison Officer, you will come from a background in agriculture, with a sound knowledge of farming practices. The role primarily field based, travelling to farms, but allocation for office time to organise farm visits, undertake data validation and analysis will be required.

This post is being recruited to work on a new project working with 20 dairy farms where a range of carbon saving technologies will be demonstrated.

### **Reporting to the Operations Manager the Farm Liaison Officers will have responsibility for:**

- Assisting in the recruitment of farms to the living lab and the on-boarding process
- Liaising where necessary with feed companies and milk processors
- Assisting the farmer to implement the relevant protocols / mitigation methods
- Visiting farms to collect and collate data
- Validating and cross-checking data and uploading information onto the secure project database;
- Undertaking preliminary analysis of data
- Providing data feedback and information to farmers;
- Participating in regular project meetings
- Reporting and escalating to management as needed
- Helping arrange dissemination / knowledge exchange activities including events, website, social media, press articles, etc. This may include personal participation as relevant.

**Person Specification:****Essential:**

- Tertiary level qualification in agriculture or related discipline or for those wishing to undertake this post as a placement student being currently engaged in a third level qualification or related discipline.
- At least one year's recent relevant experience within the ruminant livestock sector, with a good working knowledge of animal husbandry.
- An Interest in application of technology in farming systems
- Strong working knowledge of Microsoft Office
- Excellent communication and interpersonal skills with an inquisitive nature, including ability to handle conflict
- Ability to work on own initiative
- Ability to maintain farmer confidentiality
- Effective organisational skills including attention to detail and ability to multitask
- As travel throughout Northern Ireland is essential the successful candidate must have a full valid driving licence and access to a form of transport that will permit them to meet the requirements of the post in full.

**Desirable:**

- Knowledge of dairy systems and dairy nutrition
- Experience of agricultural research and / or knowledge exchange to farmers

**Hours of work:** 37.5 hours per week

**Based at:** Hillsborough

**Salary:** Based on experience

**Contact Term:** Three years (Option to renew or extended subject to performance and business need at the discretion of AgriSearch). We are also willing to consider employing placement students on a twelve-month contract.